



## FAD 2024 Annual Meeting Poster Presentation Guidelines

- Each poster presenter will be provided with a 24”w x 36”h poster board area and mounting pins. You can hang your poster as early as the afternoon of June 27<sup>th</sup> and all posters must be removed by Sunday, June 30<sup>th</sup> after the last break.
- Each poster must include text in a large enough font (~20 point font) to be read easily by attendees from a distance of 4 to 5 feet or more. Lettering on illustrations should be large and legible. Photographs should be a minimum of 5 x 7 inches. Material should be displayed in logical sequence (introduction, development, conclusion) and each sheet should be numbered.
- No commercial activities or any advertising may be displayed on the posters. Non-compliance with this rule will result in the poster being removed.
- Authors may wish to bring extra copies of their data and conclusions. No duplication facilities will be available through FAD. Authors may also wish to provide sign-up sheets for attendees who may wish additional information, reprints, etc.
- Please provide a PDF version of your poster to be included in the digital meeting app for the attendees. Email the PDF of your poster to [alyson@theassociationcompany.com](mailto:alyson@theassociationcompany.com)
- We encourage you to stand by your poster during all breaks and reception to answer any questions from your viewers.
- **Deadline to SIGN UP to be a POSTER PRESENTER is June 1, 2024.** We do not need your actual poster in advance.